The **Provider Profile** page allows you to make changes to your delegate.

1. To change your Delegate, click **Change Delegate**.

   **The Current Delegate page appears.**

2. Click **Edit**.
Provider Profile – Change Delegate

3. Enter the new delegate information.
4. Select the appropriate option (Change delegate or Delete delegate).
5. Enter the Date Effective.
6. Click Submit.

**Note:** The request will route to the CPC queue for processing.

The **Confirmation screen** appears advising the change has been processed. A message will also be sent to the Provider’s Message Center.