

Expiring Items

Expiring Items allows you to take a more detailed look at items that are about to expire.

Note: All Licenses, Boards, and Insurances displays here. Items are listed in order of expiration date.

License	State	Expiration Date
State License <small>Texas Medical Board</small>	TX	08/31/2014
DPS Certificate <small>Texas Department of Public Safety</small>	TX	09/30/2014
DEA Certificate <small>Drug Enforcement Administration</small>	TX	02/28/2015
ATLS Certificate <small>Bluebonnet Medical Center OIL</small>		08/31/2017

Licenses

In the **Licenses** section of the page, you can view all state licenses associated with your credentialing record. All state DEA certificates, etc. will be verified online by the CPX, for Life Support only, and other certifications including APP certifications.

Note: You can attach documentation for your licenses by clicking **Attach Document**.

Board	Expiration Date
Am Bd Emergency Medicine	12/31/2020

Insurance	Coverage Type	Expiration Date
HCI Health Care Indemnity, Inc	Individual	01/01/2015

Boards – Relates to Physicians Only

In the **Boards** section of the page, you can view all current boards associated with a physician’s credentialing record as well as the expiration dates.

Note: No attachments can be made to boards as they must be verified by CPC.

Expiring Items

License	State	Expiration Date	Action
DPS Certificate <small>Texas Department of Public Safety</small>	TX	09/30/2014	
DEA Certificate <small>Drug Enforcement Administration</small>	TX	02/28/2015	
ATLS Certificate <small>Business Medical Center OIL</small>		08/31/2017	

Insurance	Coverage Type	Expiration Date
HCI Health Care Indemnity, Inc	Individual	01/01/2015

Insurance

In the **Insurance** section of the page, you can view all current insurances associated with your credentialing record as well as the coverage type and expiration date.

Note: You are able to attach documents for insurance verifications.

License	State	Expiration Date	Action
DPS Certificate <small>Texas Department of Public Safety</small>	TX	01/31/2015	Attach Document
State License <small>Texas Medical Board</small>	TX	02/28/2015	Attach Document
DEA Certificate <small>Drug Enforcement Administration</small>	TX	06/30/2015	Attach Document

To attach a document:

1. Click the **Attach Document** button.

License	State	Expiration Date	Action
DPS Certificate <small>Texas Department of Public Safety</small>	TX	01/31/2015	Attach Document
State License <small>Texas Medical Board</small>	TX	02/28/2015	Attach Document
DEA Certificate <small>Drug Enforcement Administration</small>	TX	06/30/2015	Attach Document

2. Click **Select File**.

3. Click **Browse**.

4. Select the file you wish to upload.

5. Click **Upload**.

Expiring Items

1. Once uploaded, you can **View File**.
2. If you don't need to view, click **Submit** to exit the screen.

Note: You will receive a confirmation message, and a message will be sent to the Provider's Message Center.

